

Payroll Void Creates Unposted AP Batch Invoice(s)

Program(s): Gemini Software Report: 3579

PR | Void Payroll Check

AP | Add/Edit AP Invoices

Voiding a Payroll check now creates an unposted AP batch invoice for any payroll deduction(s) with a linked vendor. It is a negative of the original invoice. NOTE: If the Payroll deduction Vendor Link field Vendor Number has been changed since the original posting, the Vendor Number MUST be changed on the reversing AP batch invoice prior to posting it.

Vendor Insurance Cancel Notice Checkboxes

Program(s): Gemini Software Report: 3609

AP | Vendors List Maintenance, Defaults tab

Added "Cancel Notice" checkboxes to both the vendor's Worker Compensation and General Liability Insurance area. If either box is checked, the program will consider the existing date to be expired. It allows you to indicate you have received an expiration/cancellation notice without losing the original expiration date.

Company Name Field Size Increased

Program(s): Gemini Software Report: 3610

File | Supervisor | Configuration | Company Info

The 'Company' name field size been increased from 36 to 50 characters.

Payroll Locked Transaction Report

Program(s): Gemini Software Report: 3622

PR | Reports | Locked Transaction Report

Added a new report showing payroll deductions that are marked as "Locked".

GL - Import Journal Entries

Program(s): Gemini Software Report: 3631

GL | Add/Edit GL Journal | Import Journal

Added capability to import .CSV formatted data to the "GL | Add/Edit GL Journal" option. It allows import of GL Journal batch entries such as new company startup data, job closing transactions, accountant's adjustments, and so on, from a spreadsheet. NOTE: Requires the optional Spreadsheet Interface module.

Job List Report Enhancements

Program(s): Gemini Software Report: 3638

JC | Reports | Job List

The Job List Report setup options have been expanded to allow output of more information from the job header.

Check Register Print for Specific Check Run

Program(s): Gemini Software Report: 3639

AP | Process AP Checks | Print Checks

Added a checkbox to "Print Check Register..." for a check run after the posting is completed. NOTE: The user must have user security enabled for both GL Reports and Ck Register to access this option.

Job Description Change Updates GL Descriptions

Program(s): Gemini Software Report: 3646

JC | Job List Maintenance

When an existing Job Description is changed and saved, the program will now offer to update the related GL job asset (WIP) & liability (DRAW) account descriptions as well.

Clear Job Budgets

Program(s): Gemini Software Report: 3651

JC | Job List Maintenance | Budgets

A new Budgets pulldown option, "Clear Budgets", allows you to globally clear/erase a job's existing Budgets, Preliminary Budgets, and/or Quantity Budgets.

Computer Name Added to User List

Program(s): PSClient, Eclare, Gemini Software Report: 3666

All Programs

A new column, "Computer Name", has been added to the user list option under the File menu. It displays the specific workstation/computer name a given user is logged in on.

Change Order Warning Message for Closed Jobs

Program(s): Gemini Software Report: 3670

JC | Change Orders

A new warning message now appears when attempting to add a Change Order to a closed job. If the Job Status is set to "Do Not Allow Posting", new Change Orders will not be allowed.

GL Budgets Expanded

Program(s): Gemini Software Report: 3678

GL | Chart of Account Maintenance

General Ledger budgeting has been expanded to handle multiple years.

AP Open Items Report Enhancement

Program(s): Gemini Software Report: 3683

AP | Reports | AP Open Items

Added a new report checkbox option to start each new vendor on a separate page. Use when printing or using the new "Send Mode" option implemented concurrently with the new default vendor contact "AP Open" (AP | Vendor List Maintenance | Contacts). NOTE: The optional PDF/EMail module is required to be able to use the PDF/Email functions.

Security for Changing Account/ID Numbers

Program(s): Gemini Software Report: 3690

File | Supervisor | User Security

Added a set of five new security codes to the User Maintenance window controlling a user's ability to change account/ID numbers once added. The security affects the following:

GL - Account numbers

AP - Vendor numbers

JC - Job numbers

PR - Employee ID numbers

AR - Customer numbers

Job Profit Analysis Report

Program(s): Gemini Software Report: 3691

JC | Reports | Job Profit Analysis

Added a new job report which shows the Cost, Revenue, Profit and Markup for closed jobs. A single line entry is provided for each job and job selection is based on date range or project.

Check Register Reconcile

Program(s): Gemini Software Report: 3697

GL | Check Register | Import

Added the capability to import standard OFX formatted (check clearing) data from banks. Gemini will read the OFX check information and mark the corresponding entries in the check register. NOTE: Requires optional Spreadsheet Interface Module.

Vendor Maintenance User Definable Fields

Program(s): Gemini Software Report: 3698

File | Supervisor | Configuration | AP Adtl

Added a new configuration tab to allow the Supervisor to define field entity types for a new "User Defined" tab in Vendor List Maintenance. Five new fields on the User Defined tab allow users to name additional entities and track dates other than Worker's Compensation & Liability Insurance.

Purchase Order Delete Enhancement

Program(s): Gemini Software Report: 3710

PO | Delete Documents

Added a new function that allows POs to be marked for deletion by job or range of jobs.

AR Sales Person Title Definable

Program(s): Gemini Software Report: 3725

File | Supervisor | Configuration | AR

The formerly pre-defined AR field name "Sales Rep" (or "Sales Person") used in various places throughout the program and on reports is now user definable. For example, it could be changed to read "Associate" or "Partner".

W-2's by Magnetic Media

Program(s): Gemini Software Report: 3732

Payroll | W-2 Operations | W-2 Magnetic

Changes were made for tax year 2006. Since the Social Security Administration will no longer accept diskettes, if you need to file W2's magnetically, it must be done through their internet site.

1099's by Magnetic Media

Program(s): Gemini Software Report: 3733

Accounts Payable | Reports | 1099 Forms/Magnetic | 1099 Magnetic

Changes were made for tax year 2006. Since the IRS will no longer accept diskettes, if you need to file 1099s magnetically, it must be done through their internet site.

PO Documents Can be Locked by User

Program(s): Gemini Software Report: 3742

File | Supervisor | Configuration

A new check box, "Use "PO Lock by User"", has been added to the PO Tab. When checked, it will restrict the users who can

change or delete a Purchase Order once it has been added. Only the PO originator, supervisor, or administrative users may delete or make changes to the document.

Lien Waiver Text Changes

Program(s): Gemini Software Report: 3743

File | Supervisor | Job Cost | JC Lien Waiver

The size of available Lien Waiver text space has been increased to 10,000 characters and the number of definable Lien Waivers has been increased from 9 to 999.

PR Warning Message

Program(s): Gemini Software Report: 3746

Payroll | Add/Edit PR Entries

A warning has been added to the Recurring Payroll function that will activate if a recurring payroll entry has a pay rate different than the pay rate in the employee's master file.

Add/Edit PO - Quick Printing Enhancement

Program(s): Gemini Software Report: 3747

PO | Add Edit Document

The "Print Current" button will now change to "Print Tagged" if one or more documents are marked. If the Print Tagged button is subsequently selected, all tagged documents will be printed.

Gemini Price Book Expanded

Program(s): Eclare, Gemini Software Report: 3750

Eclare | File | Export | Export Gemini Price Book

Gemini | PO | Import PO Price Book

The PO Price Book function in Gemini has been changed to be more like the Eclare Price Book in that it has a Master Part Number list and related vendors with their part numbers. The change allows repricing (and changing vendors) within Gemini. Please refer to the version 17 User Manual documentation for complete information.

Change Order Enhancement

Program(s): Gemini Software Report: 3751

JC | Change Orders

A vendor may now be assigned to a Change Order. Related Change Order reports will contain the vendor information.

Payroll Hours - Importing

Program(s): Gemini Software Report: 3752

PR | Add/Edit PR Entries | Import Hours

Added a new "Import Hours" button that allows users to import work hours into the un-posted PR Hours area from a .CSV file. This is primarily for those who are using a payroll service and want to input payroll information into Gemini to properly affect their jobs. NOTE: Requires optional Spreadsheet Interface Module.

PO Addenda Global Duplication

Program(s): Gemini Software Report: 3754

PO | Add/Edit Documents | Replicate Adm

A new button, "Replicate Adm", has been added to the "Add/Edit PO Documents" window. It will allow you to replicate (copy) a PO Addendum from one job to multiple jobs.

Individual Controls on Sharing Vendor Data With Other Programs

Program(s): PSClient, Eclare, Gemini Software Report: 3760

Gemini: AP | Vendor List Maintenance

File | Exchange | Send Vendor / Paycode List

Eclare: File | Exchange | Update Common Information

PS Client: File | Exchange | Update Master Vendors / Paycodes / Reason Codes

Two new checkboxes, "Send PSClient" and "Send Eclare" have replaced the "Local Only" checkbox on the Gemini Vendor List Maintenance General tab. When the appropriate box(es) are checked, vendor data can be sent to the PSClient and/or Eclare program(s) via the optional Exchange module.

Lenders Converted to Vendors

Program(s): Gemini Software Report: 3761

AP | Vendor List Maintenance

Lending Institutions (job header Loans tab) will be converted to AP vendors. The change was required to maintain a common database between Gemini, Eclare, and PSClient.

User Maintenance Global

Program(s): Gemini Software Report: 3762

File | Supervisor | User Maintenance

A new "Global" button was added which allows a selected user's security configuration to be copied from the current company to all your companies. To enable the function, check the "Allow Global User Updates" option on the File | Supervisor | Configuration | Additional tab.

Exchange Enhancement

Program(s): PSClient, Eclare, Gemini Software Report: 3763

PS Client: Client | Header | Exchange

Eclare: File | Exchange | Retrieve Jobs

Gemini: File | Exchange | Retrieve Jobs

Lender information entered in PSClient is now part of the Exchange function. Also, Eclare now contains the "Lender" field.

Invoice Reference Code

Program(s): Gemini Software Report: 3767

AP | Add/Edit AP Invoice

PO | Add/Edit Documents

Added a new three-character field called "Ref Code". It is similar to the existing 'Pay Code' field, provides an additional method of classifying AP invoices created through both the AP and PO modules, and is available for search/sort purposes on various AP and JC reports setup windows.

Employee Maintenance Enhancements

Program(s): Gemini Software Report: 3770

PR | Employee List Maintenance | Insert/Change | Actions

Added an "Action" tab to the employee maintenance window which provides a quick-reference listing of actions taken in regards to an employee (raises, reviews, counselling, and so on). An "Employee Action Report" was also added to the PR | Reports list.

Exchange Module Enhancement

Program(s): Gemini Software Report: 3775

File | Exchange | Retrieve Job

A new "Wrong Job!" button has been added that is used to break the link with an exchanged Eclare job. It is used in cases where the initial exchange is accidentally linked to the wrong job. The user must have 'Administrative' security authority to use this option.

Viewing E-Mail Attachments

Program(s): PSClient, Eclare, Gemini Software Report: 3783

File | E-Mail / FTP Manager | Show

Added a new button called "View Attachment" to the 'Show' window. Attachments are in .PDF format. If Adobe Acrobat Reader (TM) or other appropriate reader/viewer is installed and properly associated with the .PDF file extension, selecting the View Attachment option will launch the reader/viewer and display the attached e-mail file. NOTE: Requires optional PDF/EMail module.

User Pre-Defined Send Modes for Reports

Program(s): PSClient, Eclare, Gemini Software Report: 3785

Reports Preview / Batch Mode

Made a number of changes regarding how certain previewed reports are to be printed and/or sent to vendors via FAX, E-mail and/or FTP using the new "Send" option. "Send" combines multiple distribution options within a single function. In Vendor File Maintenance | Contacts, each vendor's record now contains structure which allows users to pre-define how reports are to be distributed. NOTE: Requires optional PDF/EMail module.

Current Vendor Contacts (and Reports) with Send Functionality:

GEM:AP Open (AP Open Items Report)

GEM: P.Orders (Purchase Orders Report)

PSC:Warranty (Warranty Request Report)

PSC:Project (Trade Contractor Scheduling Report)

Job Report Enhancement

Program(s): Gemini Software Report: 3803

JC | Reports | Job Report

Added a new "Committed Total" option to the Job Report setup window. When checked, committed data from the PO module will display in a new 'Committed Total' report column. NOTE: Requires the optional Purchase Order module.

Change Order Enhancements

Program(s): Gemini Software Report: 3804

JC | Change Order | Insert/Change

JC | Reports | Change Order Detail Report

Added a new Change Order "Reason Code" field which shares the PO Reason Codes list (PO module not required). It was also added to the list of Change Order Detail report setup options along with beginning and ending document date range fields to allow additional report filtering.

Exchange Information Company Number Required

Program(s): PSClient, Eclare, Gemini Software Report: 3828

PS Client - Maintenance | Subdivisions & Lots | Lot Inventory

Eclare - Jobs | Job Maintenance

You must now define in both PSClient (subdivision and lots area) and Eclare (job header area) which company number

Exchanged information must go to.

**** WARNING**:** VERY IMPORTANT! YOU MUST PROCESS ALL PENDING EXCHANGE INFORMATION BEFORE UPGRADING TO VERSION 17. Information that's been exchanged but not retrieved prior to upgrading will be lost.

Vendor Maintenance Enhancements

Program(s): Gemini Software Report: 3873

AP | Vendor List Maintenance | View

A "Document Date" column was added to the 'View Open Items' window to show the original document date and a "Pay Date" column was added to the 'View Payments' window to show the actual payment date.

Job Maintenance Enhancement

Program(s): Gemini Software Report: 3932

JC | Job List Maintenance

Changed the logic that forces the default GL WIP Account numbers to be the same as used for the Job Number. Only the numeric portion of the number will be incremented leaving any letters or other characters unchanged.