

Create PO Without Affecting Job Budgets

Program(s): Gemini Software Report: 4643

PO | Add/Edit Document | Insert/Change

File | Supervisor | Configuration | PO

Added a new "Update Job Budget" checkbox to the PO Insert/Change window which provides the ability to create a PO which does not affect job original nor change order budgets. The new checkbox defaults to either checked or unchecked depending on the setting of the "Default Orig. Budget updated by PO's" checkbox option in the PO configuration area.

If the new "Update Job Budget" option is checked, the existing "Update C/O Budget" option is grayed out and the job original budget is updated. If the existing "Update C/O Budget" option is checked, the new "Update Job Budget" option is grayed out and the job change order budget is updated. If both options are unchecked, neither budget is updated.

Vendor Check Message/Account Number Expanded

Program(s): Gemini Software Report: 4713

AP | Vendor List Maintenance | Insert/Change | Checks | Check Msg

AP | Reports | Vendor Reports | Vendor Listing

Increased check message length (usually used for the vendor account number) from 20 to 50 characters. The primary purpose is to allow contractors to enter multiple insurance policy numbers when paying multiple policies with a single check so there can be no doubt which policies are being paid.

Job Reports by Date Change

Program(s): Gemini Software Report: 4738

JC | Reports

Added the ability to produce correct job Change Order budget totals through a specific date for the Job Report, Work in Process report, Bonding Report and Job Detail Report.

Additionally, the "Percent Complete Financial Report" is now available for historical months due to the change to the WIP Report.

The above reports calculate the Budget-To-Date based on JC Change Order "Approval Date" field information. If a given Change Order's Approval Date field is blank, that Change Order's amount will not be included in the report.

AR Invoice Taxable Detail Options

Program(s): Gemini Software Report: 4745

AR | Add/Edit AR Invoices/Payments | Invoice | Insert

AR | Maintenance | Taxing Authority Maintenance

AR | Reports | Setup Reports | Taxing Authorities

Added a new Taxing Authorities pull-down menu titled 'Default Invoice Detail "Taxable" to'. New pulldown options are "Taxable", "Non-Taxable", and "Last Default Value". During data conversion, Taxable Authorities are automatically set to "Last Default Value".

If "Taxable" or "Non-Taxable" is selected, the "Taxable" checkbox option operates as in previous versions. However, if "Last Default Value" is selected, AR will use a given customer's last Taxable checkbox setting when a new invoice is added. The Taxable checkbox setting is only preserved while Gemini is running - it resets to unchecked on program startup.

W2 Annual Health Insurance Premium

Program(s): Gemini Software Report: 4751

PR | Employee List Maintenance | Insert/Change
PR | W2 Operations
PR | Reports | Employee Listing

Added a "Health Premium" field to the employee data file Misc tab as well as a "Calc" button which easily converts a monthly premium amount to an annual amount. It allows employers to easily comply with the IRS requirement to add an annual non-taxable Health Premium amount to box 12 of the employee's Form W2 (using code DD).

The annual Health Premium amount and code can also be manually added to the employee's W2 through the W2 Operations | Insert/Change option once the December accounting period is closed.

GL Detail Report - Add AP Invoice Number

Program(s): Gemini Software Report: 4754

GL | Reports | GL Detail

Added a new checkbox, "Show AP Invoice #", to the Print GL Detail setup window. Due to space limitations, when both the 'Print Account Names / Desc.' and the new 'Show AP Invoice #' options are checked, the AP invoice number will print on a separate line. The new option only reports out for Source codes AP (AP Batch Post) and AV (Void AP Check).

AR Invoice Lookup

Program(s): Gemini Software Report: 4765

AR | Add/Edit AR Invoices/Payments | Reverse Posted
AR | Customer List Maintenance | View Payments

Added the ability to search the AR Reverse Posted and View Payments browser options by Invoice Number.

NOTE: When the browser opens, the most recent invoice at the end of the list is highlighted. Gemini searches backward for the first invoice entry prior to the current invoice. Since multiple invoice payments are common, to search for more instances of a given invoice, return to the Invoice Number field, add a space to the existing invoice number, and tab off. Gemini will search for the next previous instance of the invoice.

Check Register Reconciliation Security for Payroll Accounts

Program(s): Gemini Software Report: 4767

GL | Charts of Accounts Maintenance | Insert/Change
GL | Check Register Reconcile
GL | Reports | Check Register

Added a new "Req. View PR Detail" checkbox option to the GL Chart of Accounts maintenance window which works with the existing User Maintenance "View PR Detail" checkbox. For customers with separate GL checking accounts for Payroll, it allows a user without payroll access to perform check reconciliations on non-payroll operating accounts.

During Gemini program upgrade data conversion, the new "Req. View PR Detail" checkbox is automatically checked if an account is marked as Cash AND one or more "PR" GL Detail transactions is found in that account. The "View PR Detail" checkbox option on the User Maintenance Security tab must also be checked before a user can perform checkbook reconciliations on such accounts. The Check Register report was not changed.

NOTE: For security purposes, the checkbox in Chart of Accounts can only be altered by a user with "User Maintenance"

authority or by the user Supervisor.

AR Payment Postings as Related to Check Register

Program(s): Gemini Software Report: 4768

AR | Post AR Invoices/Payments

Added a new checkbox, "Do Not Allow Check Register Split by Month", to the AR | Post AR Invoices/Payments window. When unchecked (our recommended default setting), Gemini will create separate Check Register entries for each month based on Post Date.

For example: If the box were unchecked and an AR posting contained payments in both June and July but your Deposit Date was in July, two Check Register entries would be made; one for a total of all payments in June and a second one for the total of all payments in July. Conversely, if the box were checked, only one Check Register entry would be made for the total amount in the month of July.

Note: Past versions created the Check Register Entry based on the month on the "Posting Screen" regardless of the post date on the individual invoices.

Create AR Invoice Number When Reverse Posting

Program(s): Gemini Software Report: 4769

AR | Add/Edit AR Invoices/Payments | Reverse Posted

Added a new checkbox option, "Create Invoice # on Reversal" to the AR Reverse Posted window. When checked, Gemini automatically fills in the invoice number on an unposted reversing invoice using the original invoice number plus a single letter (similar to the method of handling reversals in AP).

Hide Company on Company Selection Window

Program(s): PSClient, Eclare, Gemini Software Report: 4770

File | Supervisor | Company Maintenance | Insert/Change

Added a new "Hide Company" checkbox on the Company Maintenance window which can be used to mark a company as "hidden" on the Select Company window during login. A new "Show Hidden Company" checkbox has been added to the Select Company window (which appears during login). When checked, all companies marked as "hidden" will appear on the Select Company window.

Multi-Job Delete Function

Program(s): Gemini Software Report: 4772

JC | Maintenance | Bulk Job Delete

Added a new function that allows multiple jobs to be marked for simultaneous deletion. Requirements for deletion are the same as the requirements for deleting a single job.

Current Year Job Analysis by Period

Program(s): Gemini Software Report: 4773

JC | Reports | More Reports | Job Analysis by Period

Added a new report named "Job Analysis by Period" which provides a summary of job expenses and revenues for a user-specified number of periods. This can be very helpful at year end when evaluating costs that were incurred during a specific year when jobs spanned multiple years.

New Multi-check Vendor Warning

Program(s): Gemini Software Report: 4778

AP | Process AP Checks | Print Proofing

Changed processing of invoice payment for vendors with "Multi-Check" (one check per invoice) enabled and invoice selection includes at least one negative invoice. Now, if the total of all negative and positive invoices equals zero, a 'zero-check' will process as if the Multi-check option was not selected in the vendor file.

If the invoice total does not equal zero, a warning message will appear in red on the invoice selection window and the vendor will be skipped as in prior versions. If ignored, the warning message will also appear on the check-run proofing report and on a pop-up window that will appear when the Print Checks Preview/Print button is selected.

Note: In prior versions, if the vendor was set to Multi-Check (the "Print each invoice on separate check" checkbox was marked), the system required the check-mark to be removed, the credit and invoice to be processed/paid, and the checkbox to then be re-checked. This change eliminates these steps.

Windows Registry Settings and Microsoft Security Essentials Check *

Program(s): PSClient, Eclare, Gemini Software Report: 4780

Updated Eclare, Gemini, and PSClient program initialization to:

- a. Check Windows Registry Opportunistic File Locking settings and, if settings are incorrect, to update them.
- b. Check to see if Microsoft Security Essentials is active. If it is active and does not have .TPS files excluded, to show a warning message but allow program initialization to continue.

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Why the above changes?

a. Opportunistic File Locking (OPL) - Microsoft has reported that if OPL is turned on that there are cases where the system does not properly update the different buffers (details within a file) in all cases which can cause data loss. We have added a change to the system that verifies the settings and updates the OPL settings if not correct.

b. Microsoft Security Essentials (MSE) - All virus checking/protection software checks files for issues. The process of checking slows systems down and could cause failure (timeouts) resulting in the program not responding. MSE has been reported to cause issues on database files. MSE is being used by a large number of users (due to it being free). We are able to determine if TPS files have been excluded in MSE and give a warning until the correction has been made. As a side note, it is recommended that TPS files also be excluded from being checked in other virus checking programs.

AR Customer List Maintenance

Program(s): Gemini Software Report: 4784

AR | Customer List Maintenance | Insert/Change | Defaults

Added a warning message if either the "Copies Invoice" or "Copies Statements" fields are set to zero (the default for both fields is one (1)). This is just a warning and does not prevent a setting of zero. However, if either or both fields are set to zero, AR Invoices and/or Statements cannot be printed for that customer.

Payroll Quarterly Report - FUTA Rate

Program(s): Gemini Software Report: 4786

PR | Reports | Payroll Quarterly Report

Added a new "FUTA rate for Quarter" field on the report setup window. It will default to the current Payroll Setup rate but

may be changed to any other non-zero value. When this report is run in the Auto Report mode (File | Auto Reports), the current FUTA Rate defined in PR | Payroll Setup | Tax Rates | Federal Taxes will be used.

Note: This change was required for printing historical reports due to recent FUTA rate changes.

GL Unposted Batch Journal Entries

Program(s): Gemini Software Report: 4787

File | User Maintenance
GL | Transfer Unposted Entries

Added an option to allow a user "GL Entry/Transfer" authority only (similar to the same options in AP and AR). Users who have GL Entry/Transfer authority but not GL Entry/Post authority can only enter and transfer GL Journal batch entries; they cannot post them. GL Journal batch entries can only be transferred to a user with GL Entry/Post authority.

JC Lender Report Cutoff Date

Program(s): Gemini Software Report: 4789

JC | Reports | Job Lender Report

Added a new "Ending Period" field to the report setup window. It defaults to the current period but allows the user to specify which end-of-month period to use. When running in Auto Report mode, the period is determined by the "Ending Period" field on the Job Lender Report setup window.

PO - View Received

Program(s): Gemini Software Report: 4790

PO | Add/Edit Document | Change

Changed window to leave the "View Receive" button active for users that have "PO Receive" user security but not "PO Maintenance". For those users, they can now view the list of payments but not edit them.

Transfer Unposted GL, AP and AR Batch Entries

Program(s): Gemini Software Report: 4796

GL | Transfer Unposted Entries
AP | Transfer Unposted Entries
AR | Transfer Unposted Entries

Changed the three "Transfer Unposted Entries" option list of target users to display only users who have Entry/Post security authority. Prior to this release, the list of users would also include users who only had Entry/Transfer authority.

Print AP & PR Checks

Program(s): Gemini Software Report: 4807

AP | Process AP Checks | Print Checks | Preview/Print
PR | Print/Post PR Checks | Preview/Print

Added message, "Printed Checks ##### to #####", to final check acceptance message box and where "#####" would be the actual check numbers just printed.

AutoReports - AR Aging Date

Program(s): Gemini Software Report: 4809

File | Auto Report | AR Aging Report

Changed report to use "End Date" from the Auto Report prompt window instead of "Start Date"

Change Order Browser Approved Date Column

Program(s): Gemini Software Report: 4816

JC | Change Orders

Added a new "Aprvd Date" column to the JC Change Order browser window between the "Approved" and "Description" columns.